



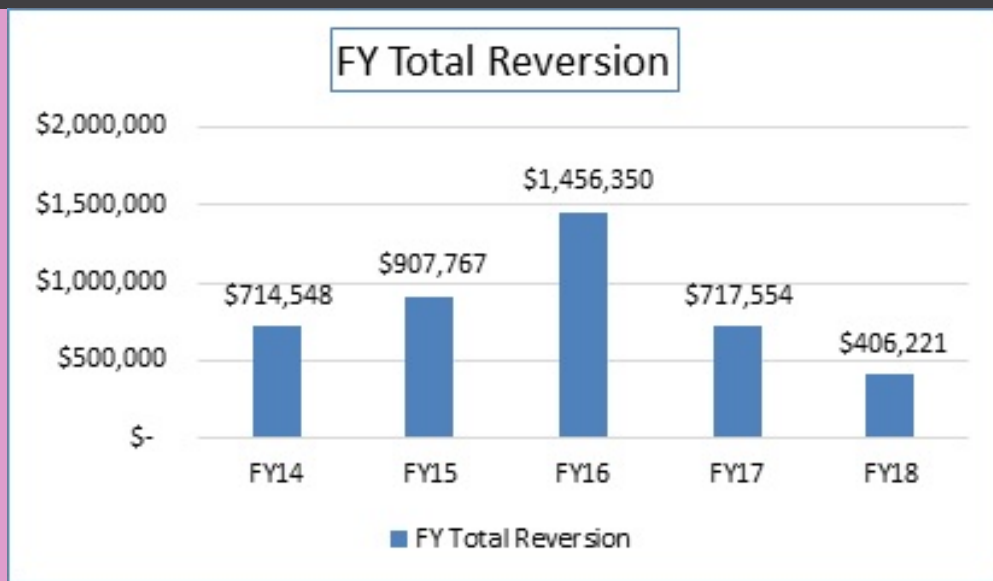
## Office of Guardianship

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### Important Updates at the DDPC/Office of Guardianship

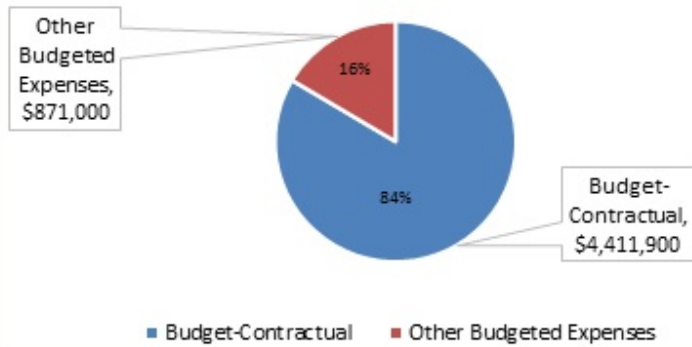
As the Developmental Disabilities Planning Council (DDPC) reflects on 2018 and looks forward to the third quarter of FY19, we felt that it would be a great opportunity to share Office of Guardianship's (OOG) accomplishments with the community.

Since FY16, DDPC/OOG has made great strides toward reducing the reversion of funds. In FY18, \$328,582 which was encumbered for contractual services was reverted into the Fund Balance for several reasons: 166 emergency transfer cases became the top priority, resulting in assigned cases not being appointed in a timely matter and encumbered funds for Corporate Guardians that did not receive Guardianship appointment.

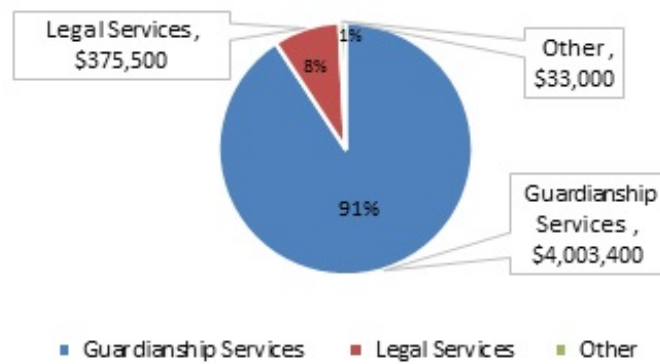


It is estimated that ninety-one percent (91%) of Contractual Budget and OOG staff time is focused on Guardianship services (82% Corporate Guardians and 9% Treatment Guardian) and eight (8%) percent is providing legal services.

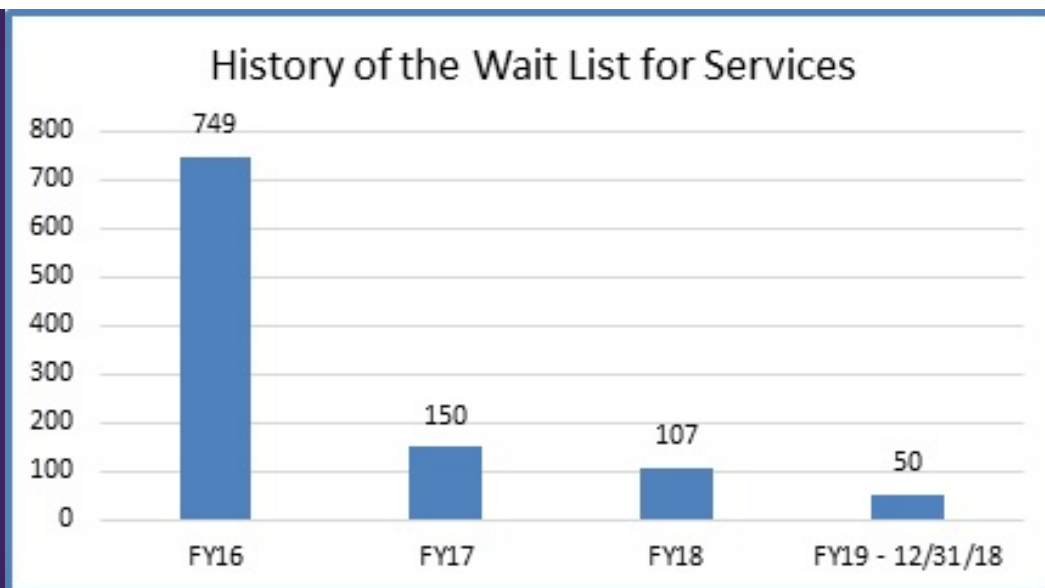
### FY19 Office of Guardianship Adj Budget



### FY19 Adj Budget-Contractual



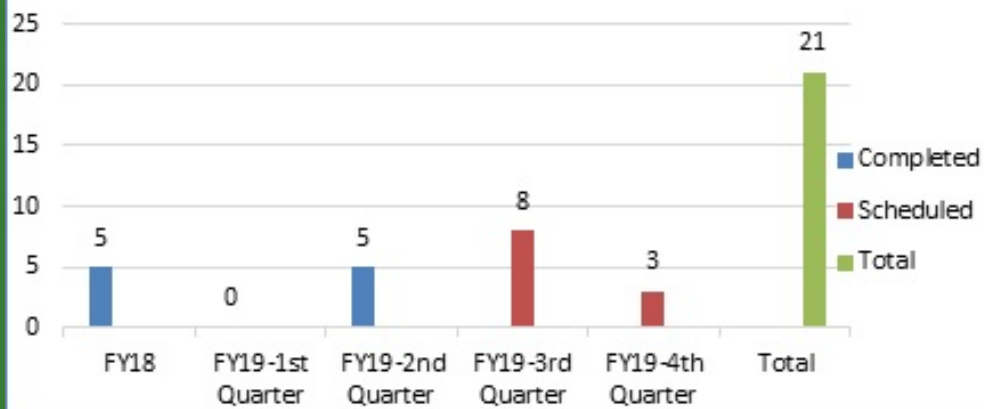
Over the last three (3) years, there has been a reduction in the wait list. In FY16 there were seven hundred forty-nine (749) open cases, in FY17 one hundred fifty (150), in FY18 one hundred and seven (107) and as of January 3, 2019 the current wait list is fifty (50).



To ensure that the Protected Persons (PP) are receiving services to the highest degree possible, OOG has reorganized the staff structure, which resulted in increasing of monitoring of Corporate Guardianship Contractors (Contractor).

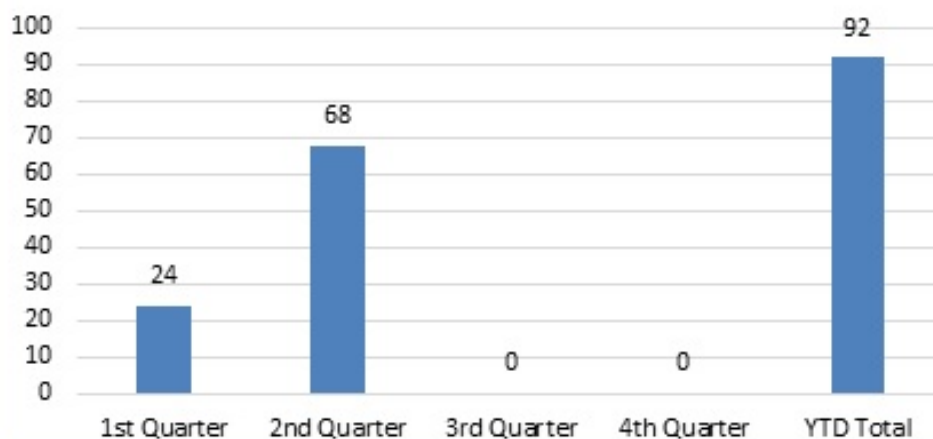
This reorganization is through the Comprehensive Service Reviews (CSR), Internal Review of Contractor's Files and has allowed the planning, developing and implementation of Protected Persons Welfare Visits (PPWV). In 2018, ten (10) CSRs (FY18-5, FY19-5) twenty-three (23) Internal reviews of Contractor files and ninety-two (92) PPWV's have been conducted.

### Comprehensive Services Reviews



The purpose of the CSR is to ensure the delivery of quality services consistent with the terms of the Contractor's Professional Services Contract and the legal authority and guardianship practices.

### FY19 Protected Person Welfare Visits

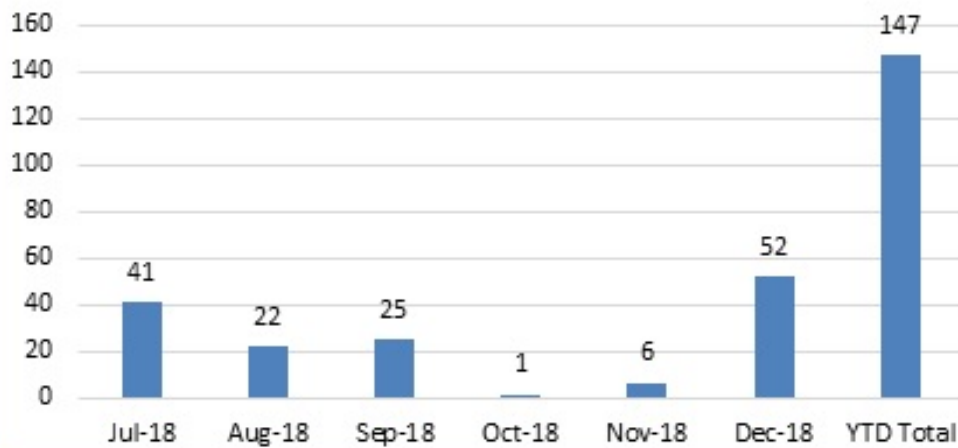


The purpose of PPWV is to ensure that PPs are living in conditions that are appropriate to their needs and promote quality of life. PPWV will ensure that the Guardian is adhering to the least restrictive standards of services while retaining all legal and civil rights of the PP.

The purpose of Internal Review of the Contractor's file is to ensure that Corporate Guardian Contractors are Certified Guardians in good standing with the Center for Guardianship Certification (CGC) and that background checks, professional liability insurance and fidelity bonds are current.

As of December 31, 2018, for FY19, DDPC/OOG has assigned one hundred forty-seven (147) cases to legal teams. The legal teams will petition the court to appoint a Guardian for the eligible adult.

### FY19 Cases Assigned



**If you wish to learn more about the Office of Guardianship** program services, outcome and the positive impact that we are having on low income New Mexicans and their family members, please contact Maria Bourassa at [Maria.Bourassa@state.nm.us](mailto:Maria.Bourassa@state.nm.us) or (505) 841-4524.

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