

**DRAFT MINUTES
DEVELOPMENTAL DISABILITIES PLANNING COUNCIL
WINTER BUSINESS MEETING
FRIDAY, JANUARY 9, 2015
625 SILVER SW (DDPC CONFERENCE ROOM)
ALBUQUERQUE, NEW MEXICO 87102**

Members Present

Persons w/ Disabilities

Judy Sena
Amira Rasheed
Sergio Resendiz

Family Members

Sandy Skaar (Chair)
Charlene Espinoza
C. Dianne Griego (Vice-Chair)
Vicki Galindo
Doris Roberts

Attendants

Jeanette Sena
Vanessa Ramirez
Michael Anagul

Agencies Present

Jim Jackson	DRNM
Cate McClain	CDD
Kathleen Hardy	CYFD

Hoskie Benally, Jr.	DIA
Wendy Corry	DDSD
Gabriel Baca	Higher Ed
Cynthia Shelton	HSD

Staff Present

John Block, III
Justin Moore
Joshua Granata (AGO)

**Staff Present for
Reporting Purposes
Only**

Kathy Coates
Marina Cordova
Joseph Calloway

Members Absent

Cassie Harden
Dr. Tim Query
Theresa Apodaca
Andrea MacRae

Agencies Absent

Debbie Hambel (DVR)
Jacqueline Denton (PED)
Gail Trotter (ALTSD)

Public Guests

Roberta Duran

Call to Order/Introductions/Housekeeping/Mission Statement

Chair Sandy Skaar called the meeting to order at 9:23 am. Introductions were exchanged. Doris read the Mission and Vision Statement.

Approve Agenda – Action Item

Vicki moved to approve the agenda. Wendy seconded. Motion carried.

Approve Minutes – Action Item

Cate moved to approve the minutes from the Fall Meeting (November 10, 2014) as amended; Judy seconded. Motion carried with Doris abstaining.

Council Comments

No comments

Executive Session

Pursuant to NMSA 1978, Section 10-15-1(H)(2), the Council is authorized to enter into Executive Session to discuss Limited Individual Personnel Matters regarding SPO investigation, employee assignment, and SPO MOU agreement. The Council is therefore authorized to undertake the following business in Executive Session: Limited Individual Personnel Matters regarding SPO investigation, employee assignment, and SPO MOU agreement. *Doris moved to enter into Executive Session; Amira seconded; the motion carried. Roll call was unanimous. The Council moved into Executive Session at 9:35 am.*

Let the record show the Executive Session ended at 10:00 am.

Action Items

A. State Personnel Investigation

No action taken

B. Individual Personnel Matters

No action taken

C. SPO MOU Agreement

Wendy moved to accept the SPO MOU Agreement; Doris seconded. Motion carried.

D. Membership Committee Election of Chairperson

Doris reported the Membership Committee recommended Sandy for Chair, Dianne for Vice Chair, and Cate for Treasurer. All three were elected unanimously.

Presentation of Awards for Dianne Rivera, Denise Weaver, and Wendy Corry

Dianne, Denise, and Wendy were presented with plaques honoring their distinguished service on behalf of the Council.

Executive Committee/Chair Report – Sandy Skaar

Sandy has been involved with HR matters, LFC hearings, and Disability Coalition activities. Patty West from Silver City gave a presentation during the Thursday meeting on the development of a Disability Resource Center (DRC) in Silver City. The DRC was inspired, in part, by our own Center for Self-Advocacy.

Executive Director’s Report – John Block

John commended Ana for her excellent work on the federal report. There has been a tremendous improvement in the preparation of the report, itself, as well as in the accomplishments of the projects involved. The commercial was very well received. It has heightened public awareness regarding the DD Waiver waiting list. Marina was commended for her work on the Guardianship waiting list and the Foley cases. Joseph reported on the Center for Self-Advocacy’s efforts to interface with “day habs” and the Arc.

Twenty new advocates are participating in the Center's activities. The Spring Retreat will be held in Silver City on a Wednesday, Thursday, and Friday (in April, most likely).

Policies and Procedures—Action Item

Doris moved to accept the first set of Policies and Procedures (including Code of Conduct, Dress Code, ADA Compliance, Sexual Harassment, Compliant Resolution, Recruitment/Selection, Pay Administration, Time and Administration, Leave Request and Approval); Judy seconded. The motion carried.

ByLaws Committee – Jim Jackson – Action Item

Jim reviewed the proposed changes to the ByLaws. *Jim moved to adopt the amendments as proposed; Doris seconded. The motion carried unanimously.*

Financial Committee Report – Cate McClain and Kathy Coates, CFO

Cate and Kathy presented the highlights. The audit was completed in December, 2014. Fifteen findings have been reduced to five, which will be eliminated next year. A BAR has been submitted to correct a deficit in contractual services. Contractors are being paid more promptly. The budget is tight, but balanced.

Legislative Updates – Jim Jackson – Action Item

Jim reviewed legislative updates. The Policy Committee supports numerous issues, including the DDPC Budget Request, action to reduce DD Waiver Waiting List, Disability Awareness and Disability History Training in public schools, rate increases for providers, expansion and replication of the “Heading Home” model. *Jim moved to adopt the Policy Committee's recommendations (including Item #11); Doris seconded; motion passed with Wendy abstaining.*

Able Law Presentation – Jim Jackson

Jim provided a summary. The law removes the SSI Resource Limit; one can remain eligible for SSI and other programs with a special account up to \$100,000 (for education and other purposes).

Center for Development and Disability (UCEDD) Report – Dr. Cate McClain

Cate reported on Early Childhood projects, Family Day Care providers, Nurse/Family Partnership program, Home Visitors, video technology. CDD has a new faculty member and three interns. Information Center is going strong. The library is now on-line, developing e-books. Cate also discussed Partners for Employment (with the Anderson School), Partners in Policy Making trainings (20 new graduates). The Project SEARCH Intern program will be featured on Channel 7 and is set to expand to two more communities.

Disability Rights New Mexico – Jim Jackson

Jim invited Council members to participate in the Pre-Legislative Forum (tomorrow) and the Disability Rights Awareness Day (next month).

Member Topics

Doris suggested relevant news articles be sent to Justin for dissemination. She also informed the Council about her Day Hab center in Los Alamos, which she started last August. Wendy expressed her gratitude to the Council for all its good work.

Meeting Evaluations

Council members completed their evaluation forms.

Adjournment

The meeting adjourned at 2:30 pm.